



Leadership Shorts: An In-Meeting Study Guide

My Personal Game Plan

Even with the best of intentions, without an intentional plan for growth, personal development will never occur to the degree that propels you forward. So how do you get to your “there”? It begins with moments of honest self-reflection that are followed by a plan of action – one that is monitored and adjusted along the way. This worksheet alongside the book “Leadership Shorts” will help you get there.



My Personal Game Plan

I. Worth Following

- a. On a scale from 1 to 10 with 1 being “not at all” and 10 being “very much so” how comfortable are you with your team determining if you are worth following or not?

- b. What is one type of filter employees pass your statements through?

- c. What are some practical ways you can live on stage 24/7 and still keep a healthy work-life balance?

- d. What are some ways you can ensure you are worth following?

II. Personal Board of Directors

- a. What are some benefits of having your own personal board of directors?

- b. What should a board member be like in order to help you the most?

- c. What past situations in which you’ve been, would a personal board of directors have been beneficial?



- d. What are the next steps to formalizing some of your relationships into your own personal board?

III. **Where's Waldo?**

- a. Describe how your employees might relate to the popular cartoon, "Where's Waldo" in your workplace.

- b. Articulate the distinctives of your company's product or service in 40 characters or less.

- c. List some ways you can help your team members clearly understand and articulate their respective roles in your organization.

- d. Choose one team member and describe how his or her role fits in the big picture of your company's business strategy. Can the team member do the same?

IV. **Old Dog**

- a. On a scale from 1 to 10 with 1 being "not open" and 10 being "wide open" how open are you to changing your leadership habits?

- b. What is the greatest signal to others that you only give lip service to their feedback?



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c. Describe a situation in which your way wasn't really the best way.

d. What is the most recent thing you've learned at work and how long ago was it?

V. Raise

a. How would you describe what it looks like for a leader to be truly effective?

b. What are four attributes of an effective leader?

c. What are some ways you can manage uncertainty in the workplace?

d. How can intentional conversation benefit your team?

VI. Deep Benches

a. What are the long-term benefits of preparing your team members to replace you?

b. Identify the essential skills each of your team members should have in order to succeed without you.



- c. Describe in detail what it would look like for your team to jump in and help each other out when the “go to” person can’t.

- d. What is the most practical way to execute your “what if” strategy?
